

Final Report

Farmers are lifelong learners. Growth and evolution in this business is constant and ever-changing. Each season will have successes and challenges. As you conclude the CFA Farm Business Incubator Program this season, it is important to assess the previous year to determine potential changes you'd like to make the following year.

This Final Report is twofold. It is an opportunity for you to reflect on your successes and challenges. It also gives staff more insight as we determine the best way to support you in your farming business. In addition, the Final Report collects important information needed for land-use history, as requested in organic certification applications.

If you are interested in renewing, this Final Report will help the staff make decisions regarding site logistics, (location and acreage), understand plans for next year, and notice potential "red flags" in plans. Please note that personal reflections will not inhibit you from renewal. Renewal decisions are based on many factors, and in this Final Report, we are looking at increasing our understanding of your intentions for the following year and how it has changed from the previous year. Note to farm partnerships: Complete this Final Report for your farm, not each individual.

PERSONAL INFORMATION

Name(s) _____

Farm Name _____

Location _____

Acreage _____

Including the current year, how many years have you been in the Incubator Program? _____

Would you like to renew? YES _____ NO _____

If yes, how many acres are you requesting? _____

If yes, what location are you requesting? _____

If you are not continuing to farm next year in the CFA Farm Business Incubator Program, please explain why.

MISSION, VALUES, & GOALS

If you are not renewing, please mark "NA" when it applies. If you are not renewing, but plan to continue farming next year, you are encouraged to answer all the questions, as it will assist you in your future farming business.

What was your mission, values and goals for this past year? Do you still feel this is accurate?

What changes would you like to make to your mission, values and goals, if any?

BUSINESS

What was your business ownership structure?

What changes would you like to make to your business ownership structure, if any?

What aspects of your business were a success, and in what ways would you like to improve?

OPERATIONS

Rate your satisfaction with the following:

	Rating 1 - Not Satisfied 2- Somewhat Satisfied 3 - Satisfied 4 - Very Satisfied	Changes Next Year? YES / MAYBE / NO
Field management (tillage strategies and bed preparation)		
Greenhouse management		
Crop planning and execution		
Weed management		
Irrigation management		
Cover crop selection, planting and rotation		
Nutrient management		
Pest and disease management		
Harvest techniques in the field		
Quality control of product (post-harvest)		

In the areas you are satisfied, what are some reasons for this success?

Please describe changes you would like to implement in your operations (areas listed in the table, above) next year.

Specifically, please describe changes you would like to make to your crop plan next year.

Pricing		
Promotion		
Delivery System		
Communication with Buyers		

In the areas you are satisfied, what are some reasons for this success?

Please describe changes you would like to implement in your marketing plan next year.

LABOR

Rate your satisfaction with the following:

	Rating 1 - Not Satisfied 2- Somewhat Satisfied 3 - Satisfied 4 - Very Satisfied	Changes Next Year? YES / MAYBE / NO
Labor efficiency in the field		
Management of partnership responsibilities		
Confidence prioritizing tasks		
Time management of non-field related tasks (sales, recordkeeping)		
Time management for deliveries		

In the areas you are satisfied, what are some reasons for this success?

Please describe changes you would like to implement in your labor plan next year.

FINANCIAL POSITION

Rate your satisfaction with the following:

	Rating 1 - Not Satisfied 2- Somewhat Satisfied 3 - Satisfied 4 - Very Satisfied	Changes Next Year? YES / MAYBE / NO

Attachment: Final Report

Cash flow management over the season		
Ability to keep up with recordkeeping (income and expenses)		
Your recordkeeping system		
Take home at end of year		

In the areas you are satisfied, what are some reasons for this success?

Please describe changes you would like to implement in your financial plan next year.

Do you plan to seek financing next year?

ADDITIONAL COMMENTS

Do you have additional reflections on your successes or challenges regarding last year?

Are there changes you would like to make to any aspect of your farming business that were not mentioned above?